## EU Network EpiDiaCan Second Meeting

Contract No: HEALTH-F5-2009-241783

Porto, 28–29 January 2011

### State of the art

- Consortium Agreement: signed after several adjustments by all partners
- > Hardcopy and scanned copy distributed

#### Comments:

- > Some problems in the communication with specific partners
- > Some small differences with the administration of some partners

## Reporting

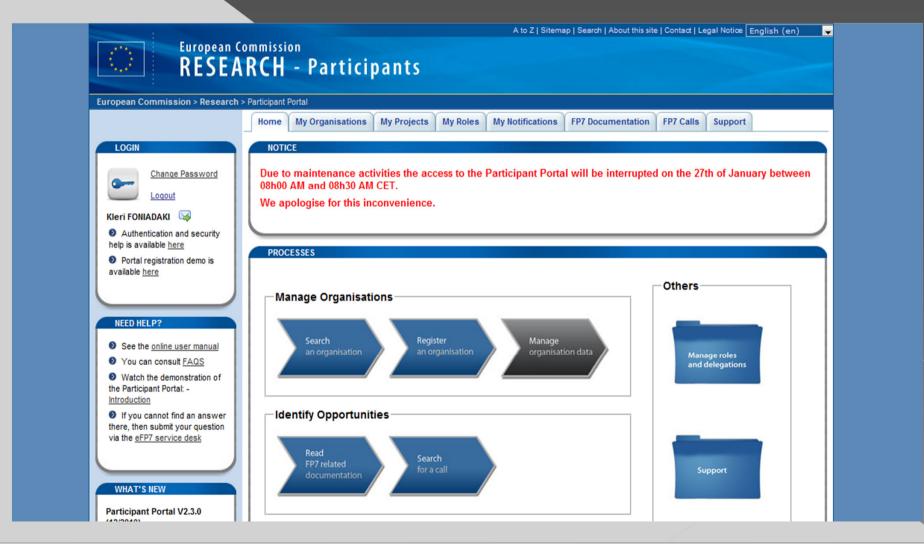
- Reporting period:
  - > P1: From month 1 to month 18: 1/1/2010 30/6/2011
  - > Submission deadline: 31/8/11 (??????)
- Reports submission:

#### ON-Line submission + hardcopies

- a. ACTIVITY REPORT: "An overview, including a publishable summary, of the progress of work towards the objectives of the project, including achievements and attainment of any milestones and deliverables identified in Annex I. This report should include the differences between work expected to be carried out in accordance with Annex I and that actually carried out"
  - Partners' Activity Reports to the Coordinator: 20/7/2011
- b. MANAGEMENT REPORT: "an explanation of the use of the resources Partners' Financial Reports to the Coordinator: 25/7/2011
- c. FINANCIAL STATEMENT: "a financial statement, from each beneficiary together with a summary financial report consolidating the claimed contribution of the Union of all the beneficiaries in an aggregate form, based on the information provided in Form C by each beneficiary"

  Partners' Management Reports in the system: 25/7/2011
- > NO "certificate on the financial statements" (audit) is necessary since our budgets are under 375.000€
- Report's Evaluation: The EC shall evaluate project reports and deliverables and disburse the corresponding payments within 105 days of their receipt unless the time-limit, the payment or the project has been suspended.

# On-line Reporting System Research Participant Portal https://ec.europa.eu/research/participants/portal



#### Community financial contribution

- > Pre-financing: 1,706,315€ <u>5% of the Total Budget</u> (142,192.95€) "Guarantee Fund", already paid and distributed to the partners
- > Interim payment: within 105 days from the approval by the Commission of the report – necessary Prefinancing and interim payment cannot exceed 90% of the total budget
- > Final payment according to the total expenses claimed and approved